

Treknow Village Hall

10/04/2024

7.30pm

Held in Hall

Meeting called by: Committee

Type of meeting: ANNUAL GENERAL MEETING

Note taker: Carol Coupe

Attendees:

Peter Bower (Chairman)	PB
Jenny Patterson (Tr)	JP(Tr)
Stuart Patterson	SP
Julie Sandercock	JS
Carol Coupe (Secretary)	CC
Jean Prout	JP
Angela Freke	AF
Malcolm Prout	MP
Judith Bower	JB
Graham Betteridge	GB

Apologies:
Liz Isaacs LI

Trustees in Attendance: Harvey Brown / John Eley / George Climo
Peter Bower / Jenny Patterson / Julie Sandercock

Trustees Apologies:

Minutes

ANNUAL GENERAL MEETING

PB Opened meeting – Welcomed and thanked everyone for attending our 2024 AGM (Apologies from one member / All Trustees in attendance)

Explained AGM procedure. Thanks to Trustees for attending meeting and for support throughout the year

PB Previous minutes from AGM 2023 accepted as read.

Announces a change within the committee. Jenny Patterson (Treasurer) will be stepping down this year but will remain as a Trustee.

Chairs Report:

- Introduction - 2024 has been another amazing year for the Hall. The Committee continues to work hard to include as many members of Treknow community and surrounding area as possible
- Centenary celebrations were a huge success (celebrating 1923-2023). Activities including an Open Day in July 2023, attended by many families and members of the community.
- Cakey Days / Curry Night / Live Music Events also a 'Group Community/Village' photo to name a few
- Also started our 100-club to raise funds for the Hall
- Woodworm issue raised last year has been resolved successfully
- New heating system has given hirers of the hall opportunity for greater usage throughout the year
- Regular hirers use the hall weekly / monthly which provides a steady income
- Advertising continues with a strong social media presence on Facebook plus our website
- Thanks to all the community for supporting the Hall and to the committee for all their hard work throughout the year
- Lastly to our Treasurer 'Jenny Patterson' who is stepping down this year we thank her for her tireless efforts to maintain a healthy financial position especially during such uncertain economic times

Secretarys Report:

- Introduction - Thanked everyone for attending
- Since last AGM the committee has held 11 meetings which are usually monthly plus one 'Extraordinary' meeting to discuss the plans for the 100th anniversary celebrations. Minutes are taken at all meetings – copies of these can be found on our website
- We have six Trustees for the hall. I would like to take this opportunity to thank Joel Dowling who has been involved with the hall for many years for his commitment and support. Joel has decided to resign as Trustee. Also our thanks to Simon Lackford for his support and involvement with the committee, Simon decided to also resign last year
- Welcome to our newest committee member – Graham Betteridge. Graham kindly joined us in the last month or so
- Going on from what Pete has already said our Facebook page and website continues to be a great way to reach a wider audience for advertising our fundraising events which we hold throughout the year
- As Secretary I have also been responsible for all 'Bookings' for the Hall. From this month bookings will be handled by Judith Bower. I will hand over to her later in April and inform all our regular users

PB Thank you to our Secretary for all her input and secretarial duties

Treasurers Report:

- Balance sheet –
 - Compared to 2023, donations slightly reduced, however S/O increased
 - No need to use deposit account
 - Income increase due to start of 100 club
 - Electricity reduced at present, this may increase
 - Electrical checks – Electrician suggests this can be increased from 2 to 3 yearly
 - Water Rates – increased

- Insurance increased slightly
- Service of heating still to take place – Costing approx. £500
- Further refurb costs – Purchase of more chairs, new boiler, new doors
- No report to the ‘Charity Commission’ as income below £10,000
- Approx running costs for Hall - £3,600 (Electricity/Water/Insurance/Fire Checks)
- Account in healthy position going forward

PB At this point the present committee now resign and a new committee elected.

PB Standing down as Chair. Present committee members agree to continue.

Voting now to take place for principle members as follows:

Position of Chair –

Peter Bower nominates Julie Sandercock - Seconded by Jean Prout **CARRIED**

Position Vice-Chair –

Julie Sandercock nominates Stuart Patterson - Seconded by Peter Bower **CARRIED**

Position of Secretary –

Julie Sandercock nominates Carol Coupe - Seconded by Angela Freke **CARRIED**

Position of Treasurer –

Stuart Patterson nominates Peter Bower - Seconded by Malcolm Prout **CARRIED**

CC Declares this will be her last year as Secretary

PB Hands over to new Chair – Julie Sandercock

AOB

JS Invites anyone to offer items for this section.

Member of public (Les Freke) – asks which kind of Charity the Hall comes under – regarding financial liability. It was agreed this item should be discussed at the next committee meeting in May.

Meeting closed at 7.55pm

Further Meetings

AGM for 2025 – Date to be arranged