

# Treknow Village Hall

09/02/2021

11.00am

Zoom

**Meeting called by:** Chairman – Pete Bower

**Type of meeting:** New Committee -First Meeting

**Note taker:** Carol Coupe

**Attendees:**

Peter Bower (Chairman)	PB
Judith Bower	JB
Carol Coupe (Secretary)	CC
Julie Sandercock	JS
Jenny Patterson (Treasurer)	JP
Stuart Patterson	SP
Malcolm Prout	MP
Angela Freke	AF

**Apologies:** Jean Prout

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## Minutes

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**Presenter:** Peter Bower

### Discussion:

PB Opened meeting – welcomed everyone  
Contacted Andy Grainger – who declared ‘he felt there wasn’t a need for him to attend’

Copy of the ‘Constitution & Rules’ for the TVH sent to everyone via email

Suggested the need for a ‘Vice-Chair’

Julie Sandercock agreed to step in – PB proposed / CC seconded. Carried

JP Finances. Suggests 2 persons as cheque signatories. Mandate may take a little while to sort with bank

Current A/C £246.05

Savings A/C NIL

In credit £381.55 (Which includes £135.50 cash received from Andy Grainger) + £15.00 cash donation

Hall running costs approximately £1000 p/a

Outgoings - Insurance £440.75 for this year to be paid by D/D monthly

Electric – JP to speak to EDF. (PB asks if the provider can be changed, JP suggests waiting until contact details etc on account have been amended and in place.)

Refund from EDF £378 received November 2020

Water Rates - £157.64 paid by D/D 3 times p/a

New padlock to be purchased for meter box

JP – will forward a financial report to committee prior to each meeting

Considerable donation from Julie Sandercock (£2,725 +) to help with refurbishment of hall

Fire extinguishers – Tested and up to date. Electricians are tested every 2 years

PB How many key holders are there? Unknown.

New lock to be fitted to door.

AF Suggest a possible key safe be installed – To be discussed

JS Outcome of 'sub-committee' findings at Hall (Julie/Jean/Malcolm/Stuart)

- Financial Papers found, have been placed in boxes in back cupboards
  - Outside tidied / Removed old shed / Clear blocked drain
  - Kitchen cleared / Removed units
  - Suggests asking for quote from 'Cliff Gomez' for work to replace kitchen / update electrics etc
- New water heater / Hot water into toilets
- Cooker / Fridge to be removed
  - Woodworm treatment – Jenny kindly offered!
  - Trees to be removed – Quote being sought
  - Two outside lights need repairing
  - 2 doors require attention – repair/paint
  - Outside general maintenance – paint building etc. To be discussed at next meeting

## Suggestions

- General maintenance outside of building – perhaps when cold weather lifts a possible team get together (Covid Guidelines permitting)
- Publicising Hall – Facebook / Posters around village / Letter drop  
PB to create poster for comments

**AOB:**

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***Other Information***

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**Special notes:**

**Further Meetings**

TBA