

Treknow Village Hall

06/07/2021

11.30am

Held in Hall

Meeting called by: Chairman – Peter Bower

Type of meeting: Progress Update

Note taker: Carol Coupe

Attendees:

Peter Bower (Chairman)	PB
Judith Bower	JB
Carol Coupe (Secretary)	CC
Jenny Patterson (Treasurer)	JP(Tr)
Stuart Patterson	SP
Malcolm Prout	MP
Julie Sandercock	JS
Jean Prout	JP
Angela Freke	AF

Apologies:

Minutes

Presenter: Peter Bower

Discussion:

PB Opened meeting – welcomed and thanked everyone for attending
Apologies – Judith Bower will be a little late today

Previous minutes accepted as read

Actions from last meeting:

PB Guttering – measuring up today, to be ordered from Western Suuply, MP to assist PB

MP Railings should be erected in next two weeks

PB New Notice Board – has arrived and will be fitted soon

SP 'Ferrules' for chair legs – received and fitted to all chairs

JP(Tr) **Finance** – See printout for monthly breakdown
Contact details still not been updated with EDF – Will continue to address this
Mandate with Barclays to be changed – difficulty contacting Barclays, will continue to chase them

PB **Decorating etc** – Internal ceiling still to be painted. One external wall needs second coat.

PB - **Damp** – Monitor damp once new guttering is fitted. Carpet not to be fitted until damp situation resolved

MP - George Climo suggests damp coming from roof area. If not, internal wall may need the plaster etc removing to investigate

PB Internal Doors – no further ahead at present. JS to re look at quote from Jason (Cornwall Windows)

JS Back door to be replaced – quote being sourced

JP(Tr) Fire Extinguishers – to be placed back in original position now decorating almost complete.
Service required

Garden

PB Thanks SP and MP for all their hard work outside, all agreed outside space looking much better

JP(Tr) When works complete, perhaps a letter of thanks goes to George Climo for all he has done to help

Heating

JS A further quote from 'South West Heating' of Barnstable – representative coming on 15th July to survey and quote. Calstock Village Hall has a similar system

PB Suggests contacting Calstock Hall - to view system

PB It is suggested that once this third quote is received a decision be made so new heating system can be ordered and installed

Open Day

PB As Open Day planned for 3rd July had to be cancelled due to non-lifting of Covid Restrictions – a new date needs to be discussed

JS Suggests not setting a date for Open Day until outstanding works completed. Possible date discussed for early September TBC next meeting

CC Short article on update of Hall for Tintagel Voice for July edition

Suggestions

AOB:

AF Bench outside with metal arms – ‘Les’ would be willing to repair and restore. All agreed and thanks to Les Freke

JB Picnic tables for outside – discussion to seek quotes from a supplier in Delabole JB to contact

PB A further painting date planned for Tuesday 13th July

Other Information

Special notes:

Further Meetings

Tuesday 3rd August 2021 @ 9.30am