

Treknow Village Hall

06/04/2022

7.00pm

Held in Hall

Meeting called by: Chairman – Peter Bower

Type of meeting: General

Note taker: Carol Coupe

Attendees:

Peter Bower (Chairman)	PB
Julie Sandercock	JS
Carol Coupe (Secretary)	CC
Jean Prout	JP
Angela Freke	AF

Apologies:

Jenny Patterson (Tr)
Stuart Patterson
Malcolm Prout
Judith Bower

Minutes

Discussion:

PB Opened meeting – welcomed and thanked everyone for attending.
Apologies for absence

Previous minutes accepted as read

Actions from last meeting:

PB 'Bicycle' – has now been reunited with owner

CC Poster advertising regular events is now place on Notice Board

PB Shelving now fitted / Pictures hung

JP/SP Bookcase for lobby now in place – for second hand book exchange

CC

- * Platinum Jubilee in Tintagel – various events held Thursday-Sunday
- * Risk Assessment by Eddy Coupe complete
- * Leaflet stands in place in hall and lobby
- * Letter of thanks to Rob Orton sent

Finance

JP(Tr) See printout for monthly breakdown.

PB In Jennys absence – please see finance report. Electricity usage needs to be well monitored now. Jenny regularly checks readings. Balance looking healthy for the hall. Chairman / Secretary / Treasurer to have a meeting prior to AGM to discuss report for Charities Commission

Jobs to be completed

None discussed

Hiring of Hall / Bookings etc

CC Made contact with a teacher of 'British Sign Language' (BSL) to ask if interested in holding a course in Treknow. 'Steve Wassall' is interested and has suggested later in summer / early autumn – We could advertise to see if any interest is shown?

Private booking taken for Monday 9th May (All Day) – for First Aid/Security course

Photography presentation – Nigel Watson has offered to hold these. PB to contact Nigel

PB Any party bookings – how to proceed? Discussion; Guidelines need to be set i.e. Maximum persons allowed, Times start/finish, Removal of rubbish recycling, Deposit to be held to cover damages and cleaning if required.

CC to put together draft guidelines for committee to look over

Platinum Jubilee Celebration

PB Date for an Event in Treknow – suggested for Friday 3rd June 2-5pm, Cream Teas. Further discussion next meeting

Grand Opening – Outcome

PB Great success – All agreed.

Ideas from suggestion board discussed so far:

- Table tennis groups – JS to contact Terry Lown who seemed keen to organise
- Quiz – suggested for later in year ie Sept/Oct – PB offered to organise
- Themed suppers – BBQ for outside during summer to maybe start with? (suggestion Sat 2nd July) Needs to be ticketed for catering purposes
- Coffee/Tea mornings – JS/JP suggest these could take place weekly or bi-weekly
- ‘Loyalty Cards’ have been printed
- Bingo – to be discussed and organised by JS/JP

Easter Egg Raffle

JS Eight eggs have been donated – raffle tickets still being sold. Draw to be held in the Hall on Good Friday 15th April at 6pm. Glass of wine / tea coffee to be offered – PB/JS/CC offered to donate a bottle of wine

AOB:

PB **Reminder AGM:**

Wednesday 27th April arrive 7pm for glass of wine, (JS to purchase wine)

7.30pm start of meeting. (Arrive slightly earlier for set up) CC to issue invites to all Trustees. Advertising in usual way, Facebook and Webpage. Poster for notice board required.

Other Information

Special notes:

Further Meetings

Wednesday 4th May at 9.30am