

# Treknow Village Hall

10/05/2023

7.30pm

Held in Hall

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**Meeting called by:** Vice Chair – Julie Sandercock

**Type of meeting:** General

**Note taker:** Carol Coupe

## Apologies

|                   |                             |        |               |    |
|-------------------|-----------------------------|--------|---------------|----|
| <b>Attendees:</b> | Carol Coupe (Secretary)     | CC     | Peter Bower   | PB |
|                   | Julie Sandercock            | JS     | Judith Bower  | JB |
|                   | Angela Freke                | AF     | Malcolm Prout | MP |
|                   | Jean Prout                  | JP     |               |    |
|                   | Jenny Patterson (Treasurer) | JP(Tr) |               |    |
|                   | Stuart Patterson            | SP     |               |    |

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## Minutes

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### Discussion:

JS Opened meeting – welcomed and thanked everyone for attending.

Apologies for absence

Previous minutes accepted as read

CC Resignation letter from Simon Lackford - all agreed it was disappointing and hoped he would re-join once his personal commitments had eased.

### Actions from last meeting:

All Agreed chairs purchased and received are of good quality and all very happy with them

## Finance

JP(Tr) See monthly printout. Bank looking very healthy, in part due to income from Bingo evening. Income from 'Cakey Day' best to date. Donation from local resident of £50

## Discussion

CC Received 2 booking forms for a party, 5<sup>th</sup> August & 2<sup>nd</sup> September. Deposits + fee paid into bank

JP(Tr) Suggested booking forms to be completed and submitted at least 10 days prior to event. All agreed. CC to amend booking form to reflect this

Selling of alcohol – If a hirer wishes to sell alcohol a license is required, the hirer should inform the committee (Secretary) if they intend doing so. CC to amend booking form to reflect this

JP There is a limited number of Alcohol Licenses the venue can apply for in any one year. Are license applications made by 'Hall' or by 'Hirer' seen as 'Venue' applications? JS to check this.

JS Licenses need to be applied for 3 weeks prior to event. CC to amend booking form to reflect this

JS Curry Night postponed until the Autumn – Deepak informed

100 Club tickets selling well

Ploughmans Lunch planned for June now postponed until possibly September

No 'Cakey Day' in June

July – Possibly 2 'Cream Tea' afternoons (tbc)

## Future Events

**AOB:**

## ***Other Information***

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**Special notes:**

### **Further Meetings**

*EM - Friday 12<sup>th</sup> May 2023 @ 4pm (100<sup>th</sup> Anniversary only)*

**Wednesday 14<sup>th</sup> June 2023 @ 9.30am**