

Treknow Village Hall

08/06/2021

9.30am

Held in Hall

Meeting called by: Chairman – Peter Bower

Type of meeting: Progress Update

Note taker: Carol Coupe

Attendees:

Peter Bower (Chairman)	PB
Judith Bower	JB
Carol Coupe (Secretary)	CC
Jenny Patterson (Treasurer)	JP
Stuart Patterson	SP
Malcolm Prout	MP
Angela Freke	AF
Julie Sandercock	JS
Jean Prout	JP

Apologies:

Minutes

Presenter: Peter Bower

Discussion:

PB Opened meeting – welcomed and thanked everyone for attending the meeting – Face Coverings may be worn
Also a huge thank you to many members of the community who have offered and given their time to help with painting etc.

Previous minutes accepted as read

JP Finance – See printout for monthly breakdown
Total kitchen costs (materials only) - £3063.85 Labour donated by Cliff
Bank is in a healthy condition – partly due to Covid Grant received from Cornwall Council

JS Heating – Quotes for Oil system & Air to Air system discussed. Agreed a further 'extraordinary' meeting be held to discuss further, provisionally next week tbc. JP suggests a 12 month 'running period' could be needed to determine actual 'running costs'!

PB Doors (partition) – Not a priority at present – agreed.

- JP Chairs – Quote being sought for new chairs (lighter-weight) – Could be an expensive outlay for 50 chairs. Discussion regarding new rubber feet for existing chairs be sought for time being to protect new carpets/floor
- PB Progress report – Internal painting now complete, External first coat finished, second coat started
- Cupboard doors (end of extension) – suggests not to be painted until ‘smoother running’ Could just need new runners – to be considered.
- JS Tiles to be fitted into ‘bathrooms’ hopefully next week
- PB Damp – Wait to see if dries out over summer but will seek Terry Browns advice at the weekend, possibly due to broken roof tiles around gully.
- PB Advertising – New notice board ordered, JB suggests it be placed on wall closer to roadside – Agreed. Also agreed that ‘Name Slate’ be moved to the Porch Wall.
Facebook – JB confirms page is well distributed and followed with a positive response
- PB Website – A draft emailed to committee. Minutes to be placed on website when it goes live – Agreed. Also Booking Form, when draft finalized
CC – to be point of contact re bookings, possible new email to be created
- PB OPEN DAY – 3rd July (In line with Covid Restrictions/Guidelines)
- ‘Invite Flyer’ to be created (PB) and delivered prior to day. All invites to be numbered and entered in to ‘Raffle’ if brought along to event! Invite for public suggestions for future events for hall
 - Pictures for walls – To brighten hall (PB)
 - Prizes for raffle – donations greatly accepted!
 - Masks / Sanitizers (Possible Track and Trace information – depending on guidelines in July)
 - Rope to cordon off front area with ‘Access Restriction’ notices – CC to provide
 - Tea / Coffee / Cakes (JS co-ordinating)
 - Display board for photographs – Any historical pictures please forward to JB/PB asap
 - Ribbon Cutting Ceremony – Agreed JS to do this in honour of donations received for Clive
 - Time of event: 11am to 3pm Ribbon Cutting and speech 12 noon
- AF Suggest meeting on Friday 2nd July 3pm to set up. **(PB to confirm this time)**
- CC Possible event for June 2022 diary – Platinum Jubilee Party. To be discussed at a later date

Suggestions

AOB:

MP To approach local company for 'fencing' across frontage next to roadside

Other Information

Special notes:

Further Meetings

Tuesday 6th July 2021 @ 09.30am TVH