

Treknow Village Hall

11/01/2022

09.30am

Held in Hall

Meeting called by: Chairman – Peter Bower

Type of meeting: Progress Update

Note taker: Carol Coupe

Attendees:

Peter Bower (Chairman)	PB
Judith Bower	JB
Jenny Patterson (Treasurer)	JP(Tr)
Stuart Patterson	SP
Julie Sandercock	JS
Carol Coupe (Secretary)	CC
Jean Prout	JP

Apologies: Malcolm Prout
Angela Freke

Minutes

Discussion:

PB Opened meeting – welcomed and thanked everyone for attending. Apologies from Angela and Malcolm

Previous minutes accepted as read

Actions from last meeting:

PB Outstanding decoration etc:
Oil now applied to internal doors
Toilet door re-hung
Flooring in toilets complete
Key safe now fitted in lobby
Water Urn purchased
Checklist posters for Hirers in place in kitchen and electricity cupboard

Finance

JP(Tr) See printout for monthly breakdown.

Electricity Safety Check now complete, to satisfy insurers. A fault found on lights in ladies toilets. Ted Lowe (or brother) to be reminded to return and rectify ASAP. JS to contact Ted

Suggested the kWh cost be increased to 35p p/kWh – with energy prices rising significantly. Still being looked into. (Our new Tariff started 31/12/21)

Consideration to be made for increased energy bills going forward – noted by committee

Insurance – Slightly under-insured. Current value £267,516 increased to £364,976, to increase insurable value will cost extra £20. All agreed to increase

Charity Commission Form now complete for year ending 31st March 2021. Will require extra work for year ending 31st March 2022, to be discussed after AGM in April

May need to purchase new vacuum cleaner

Jobs to be completed

PB Second coat of paint on plaster required
 Shelving to be fitted in recess
 Lagging required for outside tap
 Pictures to be hung – from JS
 Dresser to be put in place

Hiring of Hall / Bookings etc

JB Booking Form – Almost complete will then be put on website for completion by hirer. Licenses still being researched

PB Spreadsheet from CC outlining monthly bookings is useful for committee to see booking status – to be continued going forward

AOB:

- JB Wall Hanging complete – will now be framed
- PB Open Event – Due to current Covid concerns. The proposed event for later this month will now be postponed until **Saturday 5th March 2.30 – 5.00pm**. Unless regulations change. Advertising for this will be addressed nearer the date
- PB **AGM** – Proposed date for this will be **Wednesday 27th April 2022**. As this will be open for public attendance, a suggestion was made to invite public to arrive at 7.00pm for a drink and chat prior to meeting commencing at 7.30pm – All agreed
- SP Bicycle found at rear of hall – no one has come forward to collect. Suggest a notice be placed on board to see if anyone comes forward
- CC Platinum Jubilee (June 3-6th) – possible celebration of some kind be organised ie tea/coffee/cake for village. To be discussed at next meeting
- CC Notice for board – Advertising regular events taking place in hall ie Yoga, Pilates etc.

Other Information

Special notes:

Further Meetings

Wednesday 9th February at 9.30am